

MFAH Internship/Fellowship Description

Intern/Fellow Title:	Graduate Curatorial Intern, Prints and Drawings
Academic Level:	Graduate (M.A. or Ph.D.)
Supervisor:	Dena Woodall
Department:	Curatorial, Prints and Drawings
Dates of Internship/Fellowship Term:	June 5-August 11, 2017

Project Overview:

The Department of Prints & Drawings is offering the opportunity to work on the development of the exhibition, *What Lies Beneath* that explores the intersecting work of curators and conservators. The Fellow will research conservation challenges specific to European paintings, prints, and drawings and how conservators mitigate these issues. S/he will contribute to the interpretive materials for the exhibition that will coincide with the opening of the Sarah Campbell Blaffer Foundation Center for Conservation, a state-of-the-art facility on the Museum campus, in 2017.

In addition, the fellow will also research, propose, and publish an online exhibition to be created with the Google Art Project. This project should emerge from the research interests of the fellow and the core holdings in the department's collection.

Learning Goals and Objectives:

This fellowship will provide invaluable practical experience to an individual interested in a career at an art museum. Training in art handling, storage procedures, and The Museum System (TMS), a collection management database. The Intern will work in the MFAH's Works on Paper Study Center, the only facility of its kind in the American Southwest, and will work closely with the center's staff.

Skills, Knowledge and Abilities:

An interest or experience with works on paper is preferred.

Education and Eligibility

Graduate level: Students currently enrolled in a graduate program or who recently completed (within one year) a Master's degree or Ph.D. are eligible for this opportunity.

Anticipated Schedule: Monday-Friday, 9am-5pm

- The internship will comprise 350 hours (35 hours per week for 10 weeks), which will be completed between Monday, June 5 and Friday, August 11, 2017. *If necessary, hours/days missed can be made up by Friday, August 18, 2017.*
- Monday through Friday, 9 to 5 pm (with hour-long lunch).

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- The first two weeks will include approximately 10 hours of orientations (including human resources, information technology, library, etc.)

Unpaid/Academic Credit Internship:

- **Academic Credit:** Students wishing to earn academic credit do not qualify for a stipend and are responsible for ensuring all necessary paperwork is complete with your college/university. If MFAH personnel (University Programs Specialist and/or Intern/Fellow Supervisor) must complete paperwork (verify time-logs, evaluation, etc.), it is your responsibility to bring the paperwork to the MFAH's attention. Additionally, your college/university may have fewer or greater requirements for academic credit. If fewer requirements, you acknowledge the need to abide by the MFAH's requirements. If greater requirements, you acknowledge the need to inform the MFAH, and you understand the MFAH may or may not guarantee compliance with requirements of other institutions.
- **Unpaid Internship:** By agreeing to an unpaid internship, you acknowledge the internship will not constitute employment and no stipend will be provided.

Application Instructions and Deadline:

Please submit the following materials to interns@mfaah.org.

- Letter of interest describing your experience and professional goals as relevant to this opportunity (maximum 1000 words)
- Résumé
- Writing sample (20 page limit including bibliography, images, and appendixes)

When submitting application materials, please include the name of the internship or fellowship, in the subject line of your email. The deadline for applications for the MFAH Summer 2017 Internship and Fellowship program is **Friday, March 10, 2017**.