

## MFAH Bus Scholarship Fund 2016-17

The Museum of Fine Arts, Houston offers a wide range of interdisciplinary, curriculum-based tour experiences for Pre-K- high school students. Exploring the museum's collections and special exhibitions, students are encouraged to think broadly about and make personal connections with works of art. Through engagement with works of art, students strengthen important skills that are necessary for success in all subject areas and in their lives.

The MFAH will provide a Bus Scholarship Fund during the 2016-17 academic year. The fund sponsors bus transportation for Pre-K-12 school groups coming for a guided or self-guided visit to the museum. Scholarships are awarded on a first come, first served basis for schools demonstrating need. Approved applicants will be provided with a bus scholarship up to \$250. The scholarship will be paid after the museum visit. Scholarships are subject to availability.

Guided tours and self-guided visits must be requested online at [www.mfah.org/studentvisits](http://www.mfah.org/studentvisits) at least 4 weeks in advance of your desired tour date and may be requested up to 12 weeks in advance. Applications for bus scholarships must be submitted within 3 business days following online submission of a tour request. Schools with previously confirmed tour dates are eligible to apply. Confirmation of approved bus funding will be received 5 business days after the application has been received.

Please refer to our FAQ sheet for more specific information about eligibility, application processes, acceptance criteria, and more.

To apply, please fill out [the MFAH Bus Scholarship Fund Application](#) online at [www.mfah.org/studentvisits](http://www.mfah.org/studentvisits) and send it by e-mail to [tours@mfah.org](mailto:tours@mfah.org)

## MFAH Bus Scholarship Fund FAQs

**Q: Who is eligible for the MFAH Bus Scholarship Fund?**

A: The MFAH Bus Scholarship is available to all Houston area schools (public or private) demonstrating need with Title 1 schools given priority.

**Q: How do I apply?**

A: Schools must submit a completed application form (available at [www.mfah.org/busscholarship](http://www.mfah.org/busscholarship)) within 3 days of submitting an online request form for a guided or self-guided visit to the MFAH (available at [www.mfah.org/schooltours](http://www.mfah.org/schooltours)) to [tours@mfah.org](mailto:tours@mfah.org). Scholarships are subject to availability. Educators are encouraged to complete application materials in advance and submit them immediately after submitting an online tour request. Schools with previously confirmed tour dates are eligible to apply.

**Q: When will I find out the final status of my application for the Bus Scholarship?**

A: Notification will be given via e-mail or phone within 5 business days of the submission date of your application.

**Q: If awarded the Scholarship, how do I receive payment for the bus?**

A: After your visit, you have 60 days to submit your bus invoice and a W9. Once the invoice and W9 are received, the MFAH will pay for one round trip from your school to the MFAH by bus, or up to \$250. If costs exceed \$250, the school/individual(s) are responsible for the remaining costs. If you do not submit an invoice and W9 within 60 days, your scholarship will no longer be valid and all expenses will be the sole responsibility of the school/individual(s).

**Q: Can I change my requested date?**

A: If absolutely necessary, you may request to change the date of your guided tour or self-guided visit if the request is made at least 4 weeks in advance and your previous request and bus scholarship application have not been processed. Please contact the Tours Coordinator at [tours@mfah.org](mailto:tours@mfah.org) or 713-639-7858.

**Q: How do I cancel my requested date and bus scholarship application?**

A: We ask that you give as much notice as possible when cancelling a guided tour or self-guided visit. Any costs incurred by the school prior to the scheduled date are the sole responsibility of the school/individual(s). Please contact the Tours Coordinator at [tours@mfah.org](mailto:tours@mfah.org) or 713-639-7858.

**Q: How can I best prepare for my visit?**

A: Please refer to our website [www.mfah.org](http://www.mfah.org) to learn what to expect from your MFAH visit. To further enhance your visit, curriculum resources are available free of charge through the Kinder Foundation Education Center at [www.mfah.org/KFEC](http://www.mfah.org/KFEC).

**School Bus Scholarship Fund Application**

Name of School \_\_\_\_\_

Street Address \_\_\_\_\_

School phone number \_\_\_\_\_ School fax number \_\_\_\_\_

Teacher name \_\_\_\_\_ Email \_\_\_\_\_

Principal name \_\_\_\_\_ Email \_\_\_\_\_

Date/Time of tour requested online \_\_\_\_\_

Requested tour type/topic \_\_\_\_\_

Grade Level \_\_\_\_\_ Number of Students/Chaperones/Teachers \_\_\_\_\_

Percent of students receiving free or reduced lunch \_\_\_\_\_

Designation: i.e. public, private, magnet, charter, title1. \_\_\_\_\_

Others ways in which your school may demonstrate need: \_\_\_\_\_

What other MFAH resources have you used/programs have you attended? \_\_\_\_\_

Please include a brief statement explaining why you would like to bring your students to the MFAH and how a visit to the MFAH will help you achieve your goals for your students.

Teacher/Applicant's signature: \_\_\_\_\_

Date: \_\_\_\_\_

Principal's signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please submit application by e-mail to [tours@mfah.org](mailto:tours@mfah.org) within 3 days of submitting an online tour request.